

MHA Combined = COCC, CVC, FER, HCB, JCP, MVP, RVE, RVW, SCT, ALP, SSBG, PEER

Budget Comparison

Period = Nov 2011

Book = Accrual

	PTD Actual	PTD Budget	Variance	% Var	YTD Actual	YTD Budget	Variance	% Var	Annual
Staff Training	41.67	816.67	775.00	94.90	107.83	1,633.34	1,525.51	93.40	9,800.00
Staff Travel	55.58	58.33	2.75	4.71	338.91	116.66	-222.25	-190.51	700.00
Accounting Fees	1,097.50	0.00	-1,097.50	N/A	1,097.50	0.00	-1,097.50	N/A	0.00
Auditing Fees	0.00	1,566.67	1,566.67	100.00	0.00	3,133.34	3,133.34	100.00	18,800.00
Licenses/Fees/Permits	0.00	362.50	362.50	100.00	0.00	725.00	725.00	100.00	4,350.00
Professional Fees/Services	2,184.00	338.34	-1,845.66	-545.50	2,184.00	676.68	-1,507.32	-222.75	4,060.00
Total Other Admin Expenses	3,378.75	3,142.51	-236.24	-7.52	3,728.24	6,285.02	2,556.78	40.68	37,710.00
Miscellaneous Admin Expenses									
Publications/Subscriptions	0.00	39.84	39.84	100.00	0.00	79.68	79.68	100.00	478.00
Membership Dues and Fees	729.00	0.00	-729.00	N/A	729.00	0.00	-729.00	N/A	0.00
Telephone	1,003.80	1,392.09	388.29	27.89	1,028.80	2,784.18	1,755.38	63.05	16,705.00
Office Supplies	365.58	438.35	72.77	16.60	1,203.22	876.70	-326.52	-37.24	5,260.00
Copier and Supplies	758.24	348.34	-409.90	-117.67	1,446.25	696.68	-749.57	-107.59	4,180.00
Cell Phones/Pagers	1,137.56	752.50	-385.06	-51.17	1,300.55	1,505.00	204.45	13.58	9,030.00
Payroll Services	228.25	232.07	3.82	1.65	502.98	464.14	-38.84	-8.37	2,785.00
Postage/Express	952.16	258.33	-693.83	-268.58	992.16	516.66	-475.50	-92.03	3,100.00
Legal Ads	0.00	5.00	5.00	100.00	-60.00	10.00	70.00	700.00	60.00
Internet	652.29	579.16	-73.13	-12.63	652.29	1,158.32	506.03	43.69	6,950.00
Answering Service/Voicemail	467.86	154.16	-313.70	-203.49	467.86	308.32	-159.54	-51.74	1,850.00
Employee Services	0.00	53.00	53.00	100.00	56.25	106.00	49.75	46.93	636.00
Marketing/Promotions/Advertising	0.00	89.58	89.58	100.00	400.00	179.16	-220.84	-123.26	1,075.00
Bank/Credit Card Fees	0.00	4.50	4.50	100.00	0.00	9.00	9.00	100.00	54.00
Meetings / Seminars	0.00	0.00	0.00	N/A	13.00	0.00	-13.00	N/A	0.00
Cable TV	149.53	56.00	-93.53	-167.02	149.53	112.00	-37.53	-33.51	672.00
Computer Hardware	0.00	112.50	112.50	100.00	0.00	225.00	225.00	100.00	1,350.00
Computer Supplies	0.00	33.75	33.75	100.00	0.00	67.50	67.50	100.00	405.00
Computer Support	5,016.34	783.33	-4,233.01	-540.39	3,162.63	1,566.66	-1,595.97	-101.87	9,400.00
Computer System Support	1,319.60	975.00	-344.60	-35.34	2,893.80	1,950.00	-943.80	-48.40	11,700.00
Property Mgnt Fee Expense	31,657.94	31,724.00	66.06	0.21	63,713.26	63,448.00	-265.26	-0.42	380,688.00
Asset Mgnt Fee Expense	4,980.00	4,960.00	-20.00	-0.40	9,960.00	9,920.00	-40.00	-0.40	59,520.00
Bookkeeping Fee Expense	3,585.00	3,592.50	7.50	0.21	7,215.00	7,185.00	-30.00	-0.42	43,110.00
Program Mgnt Fee Expense	1,355.67	0.00	-1,355.67	N/A	2,410.00	0.00	-2,410.00	N/A	0.00
Contract - Fee For Service Expense	9,028.00	0.00	-9,028.00	N/A	9,028.00	0.00	-9,028.00	N/A	0.00
Total Miscellaneous Admin Expenses	63,386.82	46,584.00	-16,802.82	-36.07	107,264.58	93,168.00	-14,096.58	-15.13	559,008.00
TOTAL ADMINISTRATIVE EXPENSES	93,577.04	71,862.69	-21,714.35	-30.22	156,637.09	143,725.38	-12,911.71	-8.98	862,352.00

TENANT SERVICES

Tenant Services Salaries	7,452.00	7,320.50	-131.50	-1.80	40,507.51	14,641.00	-25,866.51	-176.67	87,846.00
Tenant Services Overtime	0.00	0.00	0.00	N/A	632.77	0.00	-632.77	N/A	0.00
Employee Benefit-Health/Dental/Eye	6,433.59	1,208.34	-5,225.25	-432.43	12,685.04	2,416.68	-10,268.36	-424.90	14,500.00
Tenant Svcs - HCFC Activities-	2,608.34	2,225.33	-383.01	-17.21	3,618.76	4,450.66	831.90	18.69	26,704.00
Tenant Svcs - Meals Service	0.00	0.00	0.00	N/A	50.50	0.00	-50.50	N/A	0.00
Tenant Svcs - Food/Snacks	0.00	14.17	14.17	100.00	2.06	28.34	26.28	92.73	170.00
Tenant Svcs - Medical Supplies	0.00	0.83	0.83	100.00	-70.27	1.66	71.93	4,333.13	10.00
Tenant Svcs - Personal Care Supplies	0.00	3.33	3.33	100.00	0.00	6.66	6.66	100.00	40.00

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	PTD Actual	PTD Budget	Variance	% Var	YTD Actual	YTD Budget	Variance	% Var	Annual
Tenant Svcs - Linen Supplies	0.00	1.67	1.67	100.00	20.00	3.34	-16.66	-498.80	20.00
Tenant Svcs - Recreation/Education	0.00	8.33	8.33	100.00	46.00	16.66	-29.34	-176.11	100.00
Tenant Svcs - Monitoring Service	662.12	0.00	-662.12	N/A	662.12	0.00	-662.12	N/A	0.00
Tenant Svcs - Moving Expenses	1,258.05	175.00	-1,083.05	-618.89	1,258.05	350.00	-908.05	-259.44	2,100.00
TOTAL TENANT SERVICES EXPENSES	18,414.10	10,957.50	-7,456.60	-68.05	59,412.54	21,915.00	-37,497.54	-171.10	131,490.00
Water & Sewer	13,029.60	25,212.16	12,182.56	48.32	18,709.54	50,424.32	31,714.78	62.90	302,546.00
Electricity	25,173.83	29,675.00	4,501.17	15.17	30,466.37	59,350.00	28,883.63	48.67	356,100.00
Electricity-Vacant Units	109.02	379.16	270.14	71.25	109.02	758.32	649.30	85.62	4,550.00
Gas	7,591.56	18,608.33	11,016.77	59.20	12,266.44	37,216.66	24,950.22	67.04	223,300.00
Gas-Vacant Units	0.00	0.00	0.00	N/A	-674.68	0.00	674.68	N/A	0.00
TOTAL UTILITY EXPENSES	45,904.01	73,874.65	27,970.64	37.86	60,876.69	147,749.30	86,872.61	58.80	886,496.00
General Maint Expense									
Maintenance Fee For Service Expense	13,873.94	13,253.36	-620.58	-4.68	26,650.12	26,506.72	-143.40	-0.54	159,040.00
Maintenance Salaries	14,162.42	14,393.09	230.67	1.60	24,642.60	28,786.18	4,143.58	14.39	172,717.00
Maintenance Labor Overtime	2,357.93	1,708.35	-649.58	-38.02	7,643.09	3,416.70	-4,226.39	-123.70	20,500.00
Compensated Absences-Maintenance	0.00	125.00	125.00	100.00	0.00	250.00	250.00	100.00	1,500.00
Employee Benefit-Health/Dental/Eye	5,045.73	5,109.42	63.69	1.25	9,531.75	10,218.84	687.09	6.72	61,313.00
Maint-On Call Service	0.00	48.33	48.33	100.00	0.00	96.66	96.66	100.00	580.00
Maintenance Uniforms	0.00	123.25	123.25	100.00	0.00	246.50	246.50	100.00	1,479.00
Maintenance Travel/Training	0.00	25.00	25.00	100.00	0.00	50.00	50.00	100.00	300.00
Vehicle Gas, Oil, Repairs, Supplies	1,782.01	650.00	-1,132.01	-174.16	1,528.07	1,300.00	-228.07	-17.54	7,800.00
Vehicle Title/Registration	0.00	24.83	24.83	100.00	0.00	49.66	49.66	100.00	298.00
Total General Maint Expense	37,222.03	35,460.63	-1,761.40	-4.97	69,995.63	70,921.26	925.63	1.31	425,527.00
Materials									
Materials-Electrical	1,040.70	337.51	-703.19	-208.35	1,680.40	675.02	-1,005.38	-148.94	4,050.00
Materials-Plumbing	51.94	825.00	773.06	93.70	3,666.52	1,650.00	-2,016.52	-122.21	9,900.00
Materials-Heating	1,045.20	1,083.35	38.15	3.52	1,045.20	2,166.70	1,121.50	51.76	13,000.00
Materials-Flooring	283.59	316.68	33.09	10.45	874.23	633.36	-240.87	-38.03	3,800.00
Materials-Paint	1,963.94	495.84	-1,468.10	-296.08	2,099.14	991.68	-1,107.46	-111.68	5,950.00
Materials-Janitorial/Cleaning	0.00	437.50	437.50	100.00	95.92	875.00	779.08	89.04	5,250.00
Materials-Lumber	412.41	217.51	-194.90	-89.61	701.11	435.02	-266.09	-61.17	2,610.00
Materials-Maint Paper/Supplies	0.00	9.17	9.17	100.00	0.00	18.34	18.34	100.00	110.00
Materials-Grounds	8,491.78	504.16	-7,987.62	-1,584.34	8,411.50	1,008.32	-7,403.18	-734.21	6,050.00
Materials-Miscellaneous	1,305.89	297.92	-1,007.97	-338.34	5,703.18	595.84	-5,107.34	-857.17	3,575.00
Materials-Equipment Repairs	0.00	395.84	395.84	100.00	53.30	791.68	738.38	93.27	4,750.00
Materials-Appliance Parts	0.00	137.50	137.50	100.00	266.06	275.00	8.94	3.25	1,650.00
Materials-Safety Equipment	875.33	975.01	99.68	10.22	789.44	1,950.02	1,160.58	59.52	11,700.00
Materials-Hardware	89.01	313.34	224.33	71.59	107.12	626.68	519.56	82.91	3,760.00
Materials-Glass/Screens	0.00	204.16	204.16	100.00	1,054.19	408.32	-645.87	-158.18	2,450.00
Materials-Doors / Keys	316.50	425.00	108.50	25.53	1,319.72	850.00	-469.72	-55.26	5,100.00
Materials-Drywall/Plaster	0.00	16.67	16.67	100.00	0.00	33.34	33.34	100.00	200.00
Materials-Extermination/Pest Control	0.00	127.51	127.51	100.00	-4,400.00	255.02	4,655.02	1,825.35	1,530.00
Materials-Tools	39.46	43.75	4.29	9.81	39.46	87.50	48.04	54.90	525.00
Materials-Cabinets	0.00	133.33	133.33	100.00	0.00	266.66	266.66	100.00	1,600.00
Total Materials	15,915.75	7,296.75	-8,619.00	-118.12	23,506.49	14,593.50	-8,912.99	-61.08	87,560.00

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Contract Costs									
Contract-Elevator Monitoring	5,288.86	2,533.34	-2,755.52	-108.77	7,800.97	5,066.68	-2,734.29	-53.97	30,400.00
Contract-Trash Removal	9,303.32	4,544.99	-4,758.33	-104.69	9,303.32	9,089.98	-213.34	-2.35	54,540.00
Contract-Extermination/Pest Control	-50.00	3,244.17	3,294.17	101.54	4,350.00	6,488.34	2,138.34	32.96	38,930.00
Contract-Grounds	3,288.50	1,850.01	-1,438.49	-77.76	3,288.50	3,700.02	411.52	11.12	22,200.00
Contract-Unit Cleaning/Prep	0.00	400.00	400.00	100.00	0.00	800.00	800.00	100.00	4,800.00
Contract-Fire Alarm	0.00	3,338.34	3,338.34	100.00	0.10	6,676.68	6,676.58	100.00	40,060.00
Contract-Boilers	0.00	166.67	166.67	100.00	0.00	333.34	333.34	100.00	2,000.00
Contract-Floor Covering	0.00	83.33	83.33	100.00	0.00	166.66	166.66	100.00	1,000.00
Contract-HVAC	1,958.36	1,633.35	-325.01	-19.90	5,555.42	3,266.70	-2,288.72	-70.06	19,600.00
Contract-Janitorial/Cleaning	0.00	66.67	66.67	100.00	0.00	133.34	133.34	100.00	800.00
Contract-Alarm System Monitoring	0.00	298.35	298.35	100.00	110.00	596.70	486.70	81.57	3,580.00
Contract-Carpet Cleaning	0.00	58.34	58.34	100.00	0.00	116.68	116.68	100.00	700.00
Contract-Electrical	2,905.56	116.66	-2,788.90	-2,390.62	2,905.56	233.32	-2,672.24	-1,145.31	1,400.00
Contract-Plumbing	4,840.20	2,083.34	-2,756.86	-132.33	3,441.59	4,166.68	725.09	17.40	25,000.00
Contract-Roofing	200.00	393.75	193.75	49.21	200.00	787.50	587.50	74.60	4,725.00
Contract-Energy Audit	0.00	6,941.67	6,941.67	100.00	0.00	13,883.34	13,883.34	100.00	83,300.00
Contract-Human Resources	0.00	342.48	342.48	100.00	0.00	684.96	684.96	100.00	4,110.00
Contract Costs-Other	4,060.40	33.33	-4,027.07	-12,082.42	4,060.40	66.66	-3,993.74	-5,991.21	400.00
Total Contract Costs	31,795.20	28,128.79	-3,666.41	-13.03	41,015.86	56,257.58	15,241.72	27.09	337,545.00
TOTAL MAINTENACE EXPENSES	84,932.98	70,886.17	-14,046.81	-19.82	134,517.98	141,772.34	7,254.36	5.12	850,632.00
GENERAL EXPENSES									
Insurance	8,931.02	6,535.83	-2,395.19	-36.65	17,862.04	13,071.66	-4,790.38	-36.65	78,430.00
PILOT-Payments in Lieu of Taxes	5,609.68	5,683.33	73.65	1.30	11,219.36	11,366.66	147.30	1.30	68,200.00
Employee Benefits-Health/Dental/Optical	0.00	4,319.41	4,319.41	100.00	0.00	8,638.82	8,638.82	100.00	51,833.00
Employee Benefits-Pension	5,559.15	2,566.68	-2,992.47	-116.59	13,338.25	5,133.36	-8,204.89	-159.83	30,800.00
Employer Tax Expense	2,613.31	3,950.00	1,336.69	33.84	8,493.19	7,900.00	-593.19	-7.51	47,400.00
Security/Lease Enforcement Fee For Service	1,883.64	408.33	-1,475.31	-361.30	2,409.27	816.66	-1,592.61	-195.02	4,900.00
Lease Enforcement Fee For Service Expense	6,886.91	2,519.39	-4,367.52	-173.36	10,717.54	5,038.78	-5,678.76	-112.70	30,233.00
TOTAL GENERAL EXPENSES	31,483.71	25,982.97	-5,500.74	-21.17	64,039.65	51,965.94	-12,073.71	-23.23	311,796.00
HOUSING ASSISTANCE PAYMENTS									
Housing Assistance Payments	0.00	191.00	191.00	100.00	0.00	382.00	382.00	100.00	2,292.00
URP-PH-Tenant Utility Reimbursement-Public H	-36.00	0.00	36.00	N/A	-118.00	0.00	118.00	N/A	0.00
TOTAL HOUSING ASSISTANCE PAYMENTS	-36.00	191.00	227.00	118.85	-118.00	382.00	500.00	130.89	2,292.00
FINANCING EXPENSE									
Interest Expense-Ford	145.40	0.00	-145.40	N/A	295.82	0.00	-295.82	N/A	0.00
TOTAL FINANCING EXPENSES	145.40	0.00	-145.40	N/A	295.82	0.00	-295.82	N/A	0.00
TOTAL EXPENSES	274,421.24	253,754.98	-20,666.26	-8.14	475,661.77	507,509.96	31,848.19	6.28	3,045,058.00
NET INCOME	19,621.62	32,695.64	-13,074.02	-39.99	126,164.04	65,391.28	60,772.76	92.94	392,349.00