

MINUTES OF A REGULAR MEETING
OF THE HOUSING AUTHORITY
OF THE CITY OF MILLVILLE
August 25, 2012

A regular meeting of the Millville Housing Authority Board of Commissioners was held on Tuesday, August 28, 2012 at Maurice View Plaza Community Room, 1 E. Vine Street, Millville, New Jersey. The meeting convened at 5:02 p.m.

Chairman Tomlin announced the Sunshine Law requirement had been met, properly posted and advertised.

The meeting was called to order by Chairman Brian Tomlin, who announced the meeting was being conducted under the Open Public Meetings Act.

Board Secretary, Paul Dice, proceeded to call the roll at this time. Present were: Chairman Brian Tomlin, Commissioner Paula Ring, Commissioner Larry Miller and Commissioner James Parent. Commissioner Dianne McCarthy was absent. Also present were MHA Solicitor Arnold Robinson, MHA staff, residents and members of the press.

Chairman Tomlin asked for a motion of approval for all the July 24, 2012 minutes. Commissioner Ring made the motion and Commissioner Miller seconded. All others present were in favor.

EXECUTIVE DIRECTOR'S REPORT

Secretary Dice advised the MHA lines of business posted a positive net income of \$101,757 for July 2012. On a cumulative fiscal year-to-date basis (10/1/11 to 7/31/12), the MHA posted a positive net income of \$515,657. We continue to operate the MHA without having to deplete reserves.

The Family Center posted a positive net income of \$6,658 for July 2012. On a cumulative fiscal year-to-date basis, the HCFC posted a positive \$73,243. We continue to operate HCFC's operations without having to deplete reserves.

Occupancy

Secretary Dice advised our occupancy levels are at 100%.

Shared Services with City of Millville

The City of Millville passed a resolution authorizing the establishment of a shared services agreement with us. The Department of Public Works will provide fleet maintenance services for all of our vehicles at a rate of \$45.00 per hour. The city will charge for parts at rates equal to its

Resolution #24-2012

Approving a Shared Services Agreement between the MHA and the City of Millville

Roll Call Vote:

Motion: Commissioner Miller

Second: Commissioner Parent

Roll Call: Unanimous

Resolution #25-2012

Approving the 2012-2013 Annual Agency Plan Submission for the MHA

Roll Call Vote:

Motion: Commissioner Ring

Second: Commissioner Parent

Roll Call: Unanimous

Resolution #26-2012

Approving an Organizational Chart for the MHA

Roll Call Vote:

Motion: Commissioner Miller

Second: Commissioner Parent

Roll Call: Unanimous

Chairman Tomlin asked if there was any old or new business.

Chairman Tomlin asked if there was any public comment. There was not.

Chairman Tomlin asked for a motion to adjourn the MHA public meeting at 5:30 p.m. in order to go into the HCDC Meeting. Commissioner Ring made the motion. Commissioner Parent seconded. Roll Call: Unanimous.

Paul F. Dice
Secretary/Treasurer

Date