

MINUTES OF THE REGULAR MEETING OF THE HOLLY CITY DEVELOPMENT CORPORATION

A regular meeting of the Holly City Development Corporation Board of Directors was held on September 24, 2013 at Cedarview Court Community Room, 2045 Wheaton Avenue, Millville, New Jersey.

Board Secretary, Paul Dice proceeded to call roll at 5:25 pm. Present were: President Tomlin, Vice President Ring, Director Miller and Director Parent. Director Ayres was absent. Also present were MHA Solicitor, MHA Staff, residents and members of the press.

Chairman Tomlin asked for a motion to approve the HCDC minutes from the August 27, 2013 meeting. Director Ring made the motion and Director Miller seconded. All others present were in favor.

Chairman Tomlin asked if there were any reports from the officers. There were not. Chairman Tomlin advised there were resolutions to approve.

Resolution # 12 -2013 Approving the Payment of Bills.

Roll Call Vote:

Motion: Director Ring

Second: Director Miller

Roll Call: Unanimous

Resolution # 13-2013 Approving the Creation of Innovative Business Solutions

Secretary Dice explained that since we have expanded into not-for-profit management services and independent IT accounts, we decided we needed a new company that better suits these accounts, and those to follow. Innovative Business Solutions' mission will be to provide management and Information Technology services. We will be creating one portal where people can access all information and activities for the Millville Community Center. In total, \$350,000 has come in from Wells Fargo. There is about \$93,000 left from that total. The Carley Foundation has committed \$100,000. We have spent \$36,000 of the Carley money. The MCC can contract with Innovative Business Solutions for at least two years, possibly three years. The daily management operations of the MCC will be \$32,500 per year. We are asking the board to agree to sub-contract Heather Santoro (MHA) to the MCC. The MCC contract has a key person provision in it stipulating that Heather is to serve as our appointed Director.

Roll Call Vote:

Motion: Director Miller

Second: Director Parent

Roll Call: Unanimous

Resolution # 14-2013 Authorizing the HCDC to enter into a Management Contract with the MCC

Roll Call Vote:

Motion: Director Ring

Second: Director Parent
Roll Call: Unanimous

Resolution # 15-2013 Approving a Sub-Contractor Agreement between the HCDC and the MHA

Roll Call Vote:

Motion: Director Parent
Second: Director Miller
Roll Call: Unanimous

Resolution # 16-2013 Approving a Shared Service Agreement between HCDC and the City of Millville

Roll Call Vote:

Motion: Director Miller
Second: Director Ring
Roll Call: Unanimous

Old Business: None

New Business: None

Public Comment: None

At 5:33 p.m. Chairman Tomlin asked for a motion to adjourn the HCDC meeting to go into the Community Property Management meeting. Director Parent made the motion and Director Miller seconded. All were in favor.