

MINUTES OF A REGULAR MEETING
OF THE HOUSING AUTHORITY
OF THE CITY OF MILLVILLE
December 15, 2015

A regular meeting of the Millville Housing Authority Board of Commissioners was held on Tuesday, December 15, 2015 at Cedarview Court Community Room, 2045 Wheaton Avenue, Millville, New Jersey. The meeting convened at 5:03 p.m.

Chairman Brian Tomlin announced the Sunshine Law requirement had been met, properly posted and advertised.

The meeting was called to order by Chairman Tomlin, who announced the meeting was being conducted under the Open Public Meetings Act.

Allison Corson, Director of Administration, proceeded to call the roll at this time. Present were: Chairman Brian Tomlin, Commissioner James Parent, Commissioner Dale Finch and Commissioner Larry Miller. Commissioner Kim Ayres arrived at 5:12 p.m. Commissioner Paula Ring was absent. Also present were MHA Solicitor Arnold Robinson, MHA staff, residents and members of the press.

Chairman Tomlin asked for a motion of approval for the October 27, 2015 minutes. Commissioner Parent made the motion and Commissioner Finch seconded. All others present were in favor.

EXECUTIVE DIRECTOR'S REPORT

FINANCIALS

Secretary Dice advised the MHA Auditors have finalized their work. He stated that if we did not have the Shared Services Agreements with Wildwood and Salem, it would have been much harder to make ends meet. We had to transfer \$70,000 from the Central Office to the Amps so we would not run into problems with our HUD ratios. He said we spent a lot of Operating money this year on our buildings. Year-to-date the MHA has a \$28,000 profit.

HEALTH INSURANCE REPORT

Allison Corson reported on the renewal of our current health insurance policy. Since 2011, the MHA has saved over \$700,000 in premiums by switching to the High Deductible Health Reimbursement Account.

The following resolutions were presented for approval at this time:

Resolution #41-2015 Approving the Payment of Bills for November and December 2015

Roll Call Vote:

Motion: Commissioner Parent

Second: Commissioner Finch

Abstain: Commissioner Miller on check #13020

Roll Call: Unanimous

Resolution #42-2015 Approving a Contract for Audit Services

Roll Call Vote:

Motion: Commissioner Miller

Second: Commissioner Parent

Roll Call: Unanimous

Resolution #43-2015 Approving a Contract for Trash Hauling Services

Roll Call Vote:

Motion: Commissioner Miller

Second: Commissioner Parent

Roll Call: Unanimous

Resolution #44-2015 Approving a Contract for Roofing Project at Holly Berry Court

Roll Call Vote:

Motion: Commissioner Ayres

Second: Commissioner Miller

Roll Call: Unanimous

Resolution #45-2015 Authorizing a Contract for a Health Insurance Plan

Roll Call Vote:

Motion: Commissioner Parent

Second: Commissioner Ayres

Roll Call: Unanimous

Resolution #46-2015 Resolution Adopting a Fund Commissioner for the NJ Public Housing Joint Insurance Fund

Roll Call Vote:

Motion: Commissioner Miller

Second: Commissioner Parent

Roll Call: Unanimous

Resolution #47-2015 Approving a Contract for a Housing Finance Consultant

Roll Call Vote:

Motion: Commissioner Ayres

Second: Commissioner Parent

Roll Call: Unanimous

Chairman Tomlin asked if there was any old business. There was no old business.

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Chairman Tomlin asked if there was any public comment. There was no public comment.

At 5:37 p.m. Chairman Tomlin recessed the MHA meeting to go into the HCDC meeting.

At 5:45 p.m. Chairman Tomlin announced the MHA meeting was back in session. He asked for a motion to go into Closed Session.

Resolution #48-2015 Approving a Closed Executive Session

Roll Call Vote:

Motion: Commissioner Finch

Second: Commissioner Miller

Roll Call: Unanimous

At 6:33 p.m. Chairman Tomlin advised the MHA meeting was back in session. At that time he asked for a motion to adjourn the public meeting. Commissioner Miller made the motion and Commissioner Parent seconded. All present were in favor.

Paul F. Dice

Date