

A REGULAR MEETING  
OF THE HOLLY CITY FAMILY CENTER

April 28, 2020

A regular meeting of the Holly City Family Center (HCFC) Board of Trustees was held on Tuesday, April 28, 2020. The meeting was held virtually via the Go To Meeting platform. The meeting was convened at 5:28 pm.

Karen Chiarello proceeded to call the role at this time. Present were: President Santoro, Trustee Townsend, Trustee Pettit, Trustee Haas-Benner, and Executive Director Paul Dice. Trustee Flickinger was absent.

President Santoro asked for a motion to approve the January 28, 2020 and the February 25, 2020 minutes. Trustee Townsend made a motion and Trustee Pettit seconded. All present were in favor.

**Financials**

The Holly City Family Center (HCFC) posted \$11,921 in negative income from March. The HCFC's year to date net income for the fiscal year to date (10/1/19-3/31/20) is negative \$18,080.

**Holly City Family Center**

We seized the opportunity to re-grout the pool while we are closed. This is a large job that cost \$42,000. This was a necessary job to be completed. With this project done we should now be set for the next 8 to 10 years.

In preparation for re-opening, we also ordered \$31,000 worth of new fitness equipment. Most of it is to replace outdated and unsafe items. Some of the items purchased are items that the members have been requesting. We also had all the remaining equipment that had torn or worn vinyl recovered. It turned out very nicely.

Between the pool grouting, new equipment and the painting and floor refinishing we did before the shutdown, the members will appreciate what they are returning to.

The HCFC did not have the funds for the pool or the new equipment, so we arranged a loan of non-federal, unrestricted funds from the MHA.

The Federal stimulus package includes a "Payroll Protection Program" for small businesses. The HCFC is included in that categorization. We submitted our application for the maximum amount we are entitled to, which is \$65,089.

We have secured a \$5,000 grant for the Cumberland County Prosecutor's Office to fund Shine's new Life Skill Program. The program will begin September 2020.

We will be making application to the NJ Department of State for a \$10,000 grant for Shine to continue its operations. The grant application is due 4/30/20.

During the time of closure, we are using the MHA's Central Office Cost Center to support the HCFC's ongoing financial obligations, e.g., necessary payroll. We are using non-federal, unrestricted funds in this regard. Our accountant, Tony Polcari, verified that the funds being used are non-government funds.

**Resolution #8-2020** Resolution Approving the Payment of Bills for the Months of March and April

Roll Call Vote:

Motion: Trustee Townsend

Second: Trustee Pettit

Roll Call: Unanimous

**Resolution #9-2020** Resolution for the Special Projects Grant Application

Roll Call Vote:

Motion: Trustee Townsend

Second: Trustee Pettit

Roll Call: Unanimous

**Resolution #10-2020** Resolution Approving a Loan from the Millville Housing Authority

Roll Call Vote:

Motion: Trustee Townsend

Second: Trustee Pettit

Roll Call: Unanimous

President Santoro asked if there was any old business. There was not.

President Santoro asked if there was any new business. There was not.

President Santoro asked if there was any public comment. There was not.

At 5:34 President Santoro asked for a motion to adjourn the meeting. Trustee Townsend made a motion and Trustee Pettit seconded. All present were in favor.

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Paul Dice – Secretary

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Date

